

Update Your User Profile

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About Updating Your User Profile

Through the account Settings page, any user can update their profile information, including first name, last name, and email.

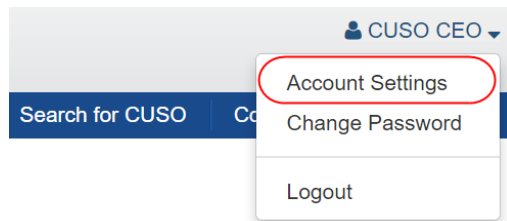
Step 1: Navigate to Account Settings

To begin, log in to your CUSO account.

1. Open a Web browser and navigate to the [CUSO Registry](#).
2. Log in to your CUSO account.



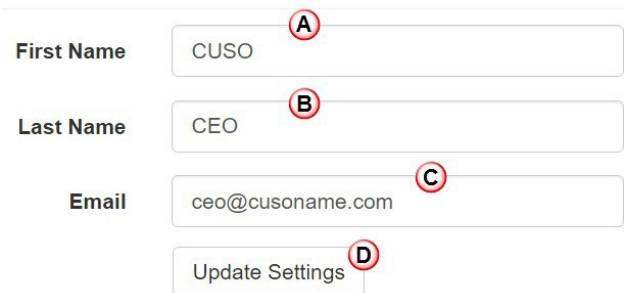
3. Select your name from the drop-down menu in the upper right-hand corner of the screen, and then click **Account Settings**.



Step 2: Edit Account Information

From the Account Settings page, perform the following actions:

Account Settings



- A. If you need to change the first name on the account, enter the new first name here.
- B. If you need to change the last name on the account, enter the new last name here.
- C. If you need to change your email listed on the account, enter the new email address here. If not, enter the email address associated with the account.
- D. Click **Update Settings** to save your changes.

Step 3: Confirm New Email Address

If you updated your email address during Step 2, you must confirm your new email before logging in again. To confirm your email, log into the new email account you provided. You will see an email from the CUSO Registry about a change in your account. It will be from noreply@ncua.gov.

Open the email, and click the link provided. If you do not see this email, be sure to check your junk mail folder. After confirming your new email, you will be able to log in to your CUSO Registry account.